

# MINISTRY/COMMITTEES REQUEST FOR OPERATING FUNDS

**Directions:** Please complete this form and return it to the Parish Administrator by October 15 if your ministry/committee would like funding consideration for the upcoming fiscal year.

**Ministry/Committee:** \_\_\_\_\_

**Did your ministry/committee receive funding during the current year?**       Yes  No

**How much money did your ministry/committee receive for the current year?** \$ \_\_\_\_\_

**How much money is left in your budget?** \$ \_\_\_\_\_

**How much money is being requested for the upcoming fiscal year?** \$ \_\_\_\_\_

Expenditure Categories	Activity Timeframe	Current Year Amount Spent	Proposed Expense
<b>TOTAL AMOUNT REQUESTED</b>			

**If you are requesting an increase in funding, please clearly explain the rationale for this increase.**

---



---



---



---



---

If your Ministry plans to conduct any fundraisers in the next fiscal year, please list the type of fundraiser as well as a brief explanation of its purpose.

**Ministry/Committee Chair's Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

**For Parish Council Use Only:**

- Date reviewed** \_\_\_\_\_  **Approved**  **Declined**  **Pending**
- Revisions:** \_\_\_\_\_
- Request for further information:** \_\_\_\_\_
- Requestor advised. Date:** \_\_\_\_\_ **By:** \_\_\_\_\_