

Kitchen Usage Agreement

Your Name: _____

Ministry (if applicable): _____

Date(s) you would like to use the kitchen: _____

Please initial the following items to acknowledge you have read and understand each bullet point. This form must be approved by the Parish Administrator before use has started.

I Agree...	Completed
to sweep the kitchen floor	
to sweep the hardwood dance floor (if used)	
to wipe down all countertops	
to register & label or remove everything from the cooler from my event	
to clean out the sinks	
to wipe down every kitchen cart used	
to flatten all boxes and place them in the outdoor recycle dumpster	
to take out all trash and put in appropriate receptacle outside	
to leave the kitchen in better condition than when I came in	

Thank you for being a good steward of our kitchen!